



Yanwath Primary School

# PTA Minutes

## 18<sup>th</sup> September 2021

Chair: Andrew Chambers

Treasurer: Charlotte Bucknall

Community Engagement: Nic Pearce,  
Nicola Chambers

Social Media: Laura Brough

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### Present:

Andrew Chambers  
(AC)

Nicola Chambers  
(NC)

Charlotte Harrison  
(CH)

Nic Pearce (NP)

### Apologies:

Lucy Barnett (LBa)

Laura Brough (LBr)

Sammie Hart (SH)

Melissa Gomersall  
(MG)

Cate Floyd (CF)

PREVIOUS MINUTES	ACTION
<p>Minutes of the previous meeting reviewed for actions, updates below.</p> <p><b>Nurture Garden:</b></p> <ul style="list-style-type: none"> <li>Installation of parachute – Liaise with Roger to arrange removal of a couple more trees and final installation of the parachute. <b>No update. CH to liaise with Gav Hastings.</b></li> <li>Guttering and Downpipes – North Lakes Glass have delivered guttering and downpipes for the shed. Water butts to be provided and then the school caretaker can arrange installation of both. <b>No update, AC to confirm status with CF.</b></li> <li>Strawberry Plants – To be delivered to school. <b>Complete, action closed.</b></li> <li>Other equipment required – NP approached Yorkshire Trading re: watering cans, their charity budget has now been exhausted and they regret they cannot help further. Extendible hose / 30m length of hose and connection to Early Years hose. Donations / prices to be sourced. <b>No update, CH to confirm if this is still required.</b></li> <li>Final spending and any remaining budget to be confirmed. <b>No update, CH / SH to confirm.</b></li> <li>School request for metal slide to be installed on the mound in the Nurture Garden, rubber matting also required for safe landing. To be investigated. <b>From an insurance perspective a slide would need to be ordered / commissioned via school and their robust risk assessment process, PTA could provide some funding towards the purchase – further information required, SH / CF to confirm.</b></li> </ul> <p><b>New Projects:</b></p> <p><b>Outdoor Learning Provision</b></p> <p>CF detailed ideas she has for providing a permanent and flexible outdoor learning provision sited at the back corner of the field, 'in the dip'. Ideas such as glamping pods, summer houses and yurts were discussed. AC to look at planning permission requirements and approach Debbie Binks re: possible purchase of yurt as she replaces hers regularly. <b>AC has provided information to school, awaiting response – CF / SH to confirm requirements.</b></p> <p><b>Bedding Boxes</b></p> <p>The School Council have requested bedding boxes to be able to grow climbing plants up the plain white exterior walls of the school. Honeysuckle was suggested as a non-invasive to the integrity of the building and safe for the children to be in contact with. To be investigated. <b>No update, CH to confirm.</b></p> <p><b>Year 6 Leavers Gifts:</b></p> <p>CH is in discussion with Mrs Collinson to arrange this, flash drives being sourced. <b>Gifts provided, action closed.</b></p> <p><b>5p Challenge:</b></p> <p>Following the success of this scheme previously, a similar challenge will be launched again ahead of September on Meet Your Teacher Day 7<sup>th</sup> July. Proceeds of this will be split between raising a 'capital</p>	<p>CH</p> <p>AC / CF Closed</p> <p>CH CH / SH</p> <p>SH / CF</p> <p>CF / SH</p> <p>CH</p> <p>Closed</p>

<p>pot' for larger projects and an 'enrichment pot' to improve children's wellbeing across the school by way of providing treats and added extras throughout the academic year – 70/30, to be confirmed. The class / house that collect the most 5ps will be awarded an extra playtime. NC to source bottles, LB to produce posters / bottle labels / CF to organise launch and 'totaliser' for the school hall. <b>Challenge launched within school, SH / CF to provide update and any additional requirements. Use of funds raised to be confirmed.</b></p>	SH / CF
<p><b>Just Giving:</b> Just Giving page to be updated to reflect completion of the Nurture Garden and ongoing requirements to fund new projects. <b>The page has now closed, agreed that we would look to use this platform again when working on large projects.</b></p>	Closed
<b>NEW AGENDA</b>	<b>ACTION</b>
<p><b>Open Day – 2<sup>nd</sup> October 2021:</b> School have asked that we are present at the Open Day in October and run refreshments (drinks) and pre-loved uniform stalls. Confirmation of PTA urn / tea / coffee supplies held at school required as well as a lead on if refreshments are chargeable at the event. Would a small PTA tombola / raffle be appropriate? <b>AC to email CF to confirm requirements.</b></p> <p>The possibility of having PTA flyers / leaflets available to hand out at the event was discussed – what PTA do / positions vacant / contact details. <b>LB to draft.</b></p>	AC LB
<p><b>Christmas Market:</b> Mr Crouch has asked if he can meet with us to discuss school's Christmas Market, we're very happy to be involved and would like more information. What would school like us to do? <b>AC to email MC to confirm requirements and arrange meeting, w/c 27<sup>th</sup> Sept suggested.</b></p>	AC
<p><b>Newsletter:</b> Joint effort is needed to pull the newsletter together, this needs to go out ahead of Open Day and (ideally) IQ Cards Christmas Cards being sent out.</p>	ALL
<p><b>PTA Presence on School Website:</b> Query on if newly branded PTA information is on / can be added to the school website. This would give us a platform to share minutes, accounts, etc as appropriate. <b>SH to confirm.</b></p>	SH
<p><b>Fundraising:</b> <b>IQ Cards</b> - NC has been in touch with IQ Cards and Christmas Cards forms have been sent to school. This is popular amongst the school community and raised £75 in 2020. <b>SH to circulate forms / confirm any assistance required.</b> <b>Clothes Bags</b> – Ordered. <b>SH to confirm when due to school, NC to add note to newsletter.</b> <b>Lottery</b> – Ticking along nicely, to be promoted again on newsletter. <b>NP to add.</b> <b>Autumn 1<sup>st</sup> Half Term Fundraisers</b> – Pumpkin carving competition seemed popular last year, could we do something similar this year? Could we organise a disco or non-uniform day if not? <b>AC to confirm with CF.</b> <b>Autumn 2<sup>nd</sup> Half Term Fundraisers</b> – Conscious that there will be a lot going on running up to Christmas, hopefully the Christmas Fair will be successful and raise funds for school. Potentially come back to the disco idea if not used for the 1<sup>st</sup> half term. <b>Winter / Summer Term</b> – Easter Bingo and an adult focussed evening were discussed – 80's theme?</p>	SH SH / NC NP AC / CF
<p><b>Wider Meetings:</b> It would be good to tap into the wider PTA community for help with Christmas Market, future fundraising ideas and to see if there is anyone else that would be willing to take on one of the currently vacant roles within the Committee. It was agreed that now the Committee has been partially formed, we can look towards building more structure and transparency within the process. <b>Tied to Christmas Market action, more information required – AC</b></p>	AC
<p><b>Date of Next Meeting:</b> To be confirmed after Christmas Market action complete.</p>	AC
Minutes produced by NP, checked and circulated by AC.	